

Character Trait Evaluation (for Christian service)

Please check the appropriate space for each characteristic according to your knowledge of the applicant. If you have not observed this trait, check "not known." Consider the average to be a reasonably well-adjusted individual who is qualified for full-time Christian work.

	Not known	Poor	Below Avg	Average	Above Avg	Excellent
Personally						
Self-discipline						
Teachability (willingness to accept instruction)						
Adaptability						
Well-rounded interests						
Perseverance						
Dependability						
Punctuality						
Conscientiousness						
Common sense						
Integrity						
Trustworthiness						

Have you noticed...

	Not known	Very Apparent	Frequently	Sometimes	Rarely	Never Apparent
Emotionally						
Criticalness						
Argumentativeness						
Domineering manner						
Procrastination						
Impracticality						
Irritability						
Discouragement						
Anxiety, worry						
Moodiness						
Tendency toward dependent relationships						

Emotionally

Emotional maturity					
Self-confidence					
Ability to handle pressure					
Accurate self-assessment (knows strengths and weaknesses)					
Marital harmony (if applicable)					
Discipline of children (if applicable, either as a parent or teacher)					
Consistency of Christian testimony					

Socially

Social poise					
Cooperation					
Tactfulness					
Ability to communicate					
Neatness of person					
Attractive personality					
Outgoing					
Respected by peers					

Leadership

Mentally alert					
Drive					
Decision making ability					

In answering the following questions, please comment based upon what you know of the applicant. For any questions of which you have no knowledge, please write "not observed." Extra space is available on the back for further comments.

1. What are the applicant's daily responsibilities?

2. Please comment on the applicant's ability to make decisions and follow through on them.

3. How does the applicant respond to designated authority and standards?

4. As an employee, is the applicant a self-starter and internally motivated to work? Please explain.

5.a. How does the applicant relate to his or her co-workers?

b. Is he or she respected by co-workers?

c. How does he or she relate to you?

6. Describe the level of supervision the applicant requires as an employee.

7. Describe any instances where personal concerns or problems caused the applicant to have impaired functioning at work.

8. Describe any instances where the applicant experienced conflict with yourself or co-workers and how the applicant responded to it.

9. What was the applicant's overall attitude on the job?

10. Please summarize this applicant's strengths.

And weaknesses.

11. Would you re-hire this applicant if he or she were applying to your company? Yes No
If no, please explain on the back.

Signature _____

Date _____ / _____ / _____

Feel free to use space on the back if you have any more comments.

Thank you for your comments.